



REGENCY MEDICAL

BESPOKE PRIVATE HEALTHCARE

Re: Letter of Instructions – Details for Referring Solicitor

Dear Solicitor

Our standard requirements for letter of instructions should include the following as summarised below:

To accept any case, we will need a **formal letter of instructions** on your company letterhead.

The instruction letter should ***include the following as a minimum*** (for each client):

**1. Client details:**

- i. Full Name.*
- ii. DOB.*
- iii. Nationality.*
- iv. Present Address.*
- v. Email address.*
- vi. Contact Number.*

**2. Solicitor details:**

- i. Referring Solicitor Name.*
- ii. Referring Solicitor Firm Name and Address.*
- iii. Direct Contact Number for Referring Solicitor (mobile - will only be used for contacting directly by the Doctor or admin).*
- iv. Solicitor Case Reference Number.*
- v. Specify the documents provided (medical reports, investigations etc).*

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3. **Brief outline of your client's case and any pertinent medical information:**
- i. *Brief outline of case history.*
  - ii. *Medical history.*
  - iii. *Incident details.*
  - iv. *Legal issues involved etc.*
4. **A list of medical questions that need to be addressed (Max 6 questions):**
- i. *The standard fee will cover up to 6 questions. More than 6 questions will incur additional charge of £100 per additional question.*
  - ii. *Please note one question should cover one point and not multiple points into one question.*
5. **All medical records should be provided paginated:**
- i. *The report will be based upon history taken and evidence of medical records in possession. Any typos or minor changes will be offered free of charge if requested within 7-days of the report being sent. The timescale for return of any amended report is 7-days from request.*
  - ii. *Any further information provided after the assessment will incur a minimum of £300 per hour charge (with a minimum of £300 charge). Amended reports will be sent after any outstanding payments have been made.*
  - iii. *Please note we do not require any legal documents not pertinent to the medical aspect of the case.*
6. **Payment of fees:**
- i. ***Routine appointments:*** *Next available after two weeks. Report provided 7-days after assessment. Fixed fee £1200 (including VAT where applicable). Payment in full to be made on or before 2-weeks of the appointment date. Failure to receive a settled invoice will result in the provisionally booked appointment being cancelled automatically.*
  - ii. ***Urgent appointments:*** *any weekday within 2-weeks. Report provided 7-days after assessment. Fixed fee £1800 (including VAT where applicable). Payment in full to be made on the day of booked appointment.*

- iii. *Please agree payment fees and terms with client before instructing us.*
- iv. *Please inform us whether the invoice should be sent to the instructing solicitor or client directly and who will be responsible for the fees.*
- v. *Please note that our fees are substantially reduced to accommodate needs and expectations. We do not offer any further discounts to the fees as above.*
- vi. **Court attendance:** *In the unlikely event of an expert required to attend court, please note fees for court attendance is fixed at £2500 per day or part of. If travel is required, this will be calculated as a return journey from the Portsmouth office to the court location and any hotel stays in addition. If remote court hearing is granted, then this will be for per day or part of at £2500 per day. This will need to be confirmed in advance and payment to be received 28-days in advance of the hearing if there is need to attend.*

Upon receipt of a letter of instructions, it will be reviewed and an appointment offered to the client on a routine or urgent basis. Following payment, an email detailing the appointment with questionnaires that need to be completed by the client. This is important to be done as it will aid better understanding and preparation prior to the assessment.

Home visits or detention centre or prison visits can be accommodated. Please contact us to provide you with a fixed fee quote.

**NEW:** Due to huge demand, we are now considering offering Video Consultations upon request however it is important to obtain all medical records and gather the data prior to requesting this. Please note that clients should provide all relevant medical records prior to requesting an appointment thus it can be screened for video consultation suitability. Unfortunately, video consultations cannot be offered to those that require a physical examination in person.

All immigration medicals should be emailed to [immigrationmedicals@regencymedical.co.uk](mailto:immigrationmedicals@regencymedical.co.uk)

Further information on our immigration medical expert witness reports can be found here: [Immigration Expert Witness Reports – Regency Medical](#)

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Dr Karim would be happy to discuss any referral with the legal team to check the feasibility of a medical report if required.

If you wish to discuss, please call on the office numbers below and I will be happy to put you in touch with Dr Karim directly (02037343629).

Many Thanks

*Sabah*

MRS. SYEDA FARHANA KARIM (SABAH)  
BSC., MSC., MBA (UK)

ADMIN/PRACTICE MANAGER

ON BEHALF OF

DR RUHIN KARIM  
BSC MD LMSSA.LOND MRCGP CCFP AAFP  
PRIVATE GP & EXPERT WITNESS

GMC No: 6037181

	REGENCY MEDICAL
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## IMMIGRATION MEDICALS

### TERMS & CONDITIONS

*Revised December 2024*

1. <u>AIM TO:</u>	
1.1	<p>Have a telephone consultation with the solicitor wishing to seek advice about a case or ringing to enquire about an ongoing case within 72-hours of making contact (working days, excluding weekend and bank holidays).</p> <p>Communication is only done through the solicitor, and no direct contact should be made by the client (except for making an appointment).</p>
1.2	<p>Complete reports within 7-days of assessment. All reports will be sent via email to the instructing solicitor.</p> <p>We do not send reports directly to the Client.</p>
1.3	<p>Upon request, attend solicitor's office, client's home, prison or detention centre, or other suitable venues as appropriate. A surcharge may apply.</p>
1.4	<p>Honour reasonable requests to make minor alterations to report except where such alterations conflict with the independent opinion of the medical examiner. This must be done by the instructing solicitor within 7-days of the report being sent. Clients should not make direct contact.</p>
2. <u>MY TERMS ARE AS FOLLOWS:</u>	
2.1	<p>I will fulfil your instructions to the best of my ability as an independent medical examiner/expert witness. I will apply my experience, care, and skill in the best interests of the legal process.</p>
2.2	<p>I cost my time within the reasonable time allocated for each report to be made, including preparation, background research, travel, assessment and examination, and any minor alterations to report.</p>
2.3	<p>Preparation of a medical report would involve carrying out a systematic review of relevant documentation, examination of the Client, and meeting significant parties.</p>
2.4	<p><b>My usual fee</b> is based on an hourly rate of £300 per hour and typically an average case report would take 8-10 working hours to complete, depending on the complexity of the case. An additional £300 per hour or part thereof will be applicable in more complex cases.</p> <p>These fees are based on assessments carried out from the Portsmouth Clinic.</p>

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<b>2.5</b>	<p><b>Fixed-fee arrangements</b> can be discussed during the initial telephone consultation with the referring legal team and an estimate will be provided.</p> <p>Urgent cases: assessments offered within 2-weeks of receiving letter of instructions, subject to availability.</p> <p>Routine cases: assessments offered after 2-weeks or more of receiving letter of instructions, subject to availability.</p> <p>My usual capped fees are £1800 (including VAT if applicable) per report for non-complex cases on an urgent basis (less than 2-weeks for assessment).</p> <p>My usual capped fees are £1200 (including VAT if applicable) per report for non-complex cases on a routine basis (greater than 2-weeks for assessment).</p>
<b>2.6</b>	<p><b>Payment:</b></p> <p>Urgent cases need to be paid on the day of booking to confirm the appointment.</p> <p>Routine cases need to be paid 2-weeks or more in advance of the assessment date.</p> <p>Failure to receive payment on due date will automatically cancel the appointment.</p>
<b>2.7</b>	My working hours are 0800-1800. An evening and week-end service is available on request. Out of hours and weekend rates attract a 50% surcharge per hour.
<b>2.8</b>	My fees in respect of a "without prejudice" meeting with counsel would be £300 per hour including time for travelling and waiting during normal working hours.
<b>2.9</b>	I do not act on a "no win no fee" basis as this may prejudice my independent status.
<b>2.10</b>	The solicitor's firm instructing me shall be liable for my fee, whether or not recovery from the client or defendant is achieved. Full payment is due on booking of medical assessment with client as per term 2.6.
<b>2.11</b>	<p>My daily rate for attending court to give expert evidence is £2,500 per day or part thereof which includes time for reasonable travelling and waiting. I expect payment even if I do not give oral evidence.</p> <p>All court attendance request must be made at least 28-days in advance, and subject to availability. All invoices should be settled in full at least 28-days prior to court attendance.</p>
<b>2.12</b>	Payments will be accepted via BACs transfer only. Under certain circumstances cash may be accepted. Cheques are not accepted.
<b>2.13</b>	It is assumed that all parties agree without reservation to the terms and conditions stated above having received a copy of the terms and conditions and subsequently make a referral for assessment.
<b>3.</b>	<p><b>PREPARATION OF REPORT:</b></p> <p>A <b>comprehensive report</b> would require copies of the following documentation prior to examination:</p>
<b>3.1</b>	Solicitor's Letter of Instructions.

<b>3.2</b>	Private and/or NHS General Practitioner's medical records.
<b>3.3</b>	<p>Reports of GPs, psychiatrists, psychologists, or counsellors seen by the client prior to the referral being made to me.</p> <p>Any medical records from country of origin.</p> <p>I do not require any legal documents not pertaining to the medical aspect of the case.</p>
<b>3.4</b>	Copies of any witness statements.
<b>3.5</b>	<p>Reports shall be sent within 7-days of assessment.</p> <p>Any typos or minor alteration amendments must be requested within 7-days of sending the report to the referring solicitor. This will be done free-of-charge. Any requests after 7-days will attract a fee of £300 per hour with a minimum charge of £300.</p>

**DR RUHIN KARIM**  
BSC MD LMSSA.LOND MRCGP CCFP AAFP  
PRIVATE GP & EXPERT WITNESS

GMC No: 6037181

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Royal College of  
General Practitioners



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## IMMIGRATION MEDICALS

### **Examples of Questions**

*Revised December 2024*

*These are just examples and types of questions commonly asked by the referring solicitor.*

#### **A. General Cases:**

1. What is the current state of mental and physical health of the Client, addressing the level of vulnerability?
2. Diagnosis and prognosis of the Client's mental and physical health problems?
3. If the Client's mental and physical health will be affected if the Client is removed to the country of origin without any familial support?
4. Would the client be able to take care of themselves, if the Client is sent to a place where they would not be able to access services and have support, i.e. no one to take care of them and advising or helping them to take the medications/provide accommodation or financial support?
5. How it will affect them if there are any suicidal thoughts due to lack of social, medical and financial support?
6. What is the prognosis for the client to live a normal life in the UK if the client takes medication regularly, engages with mental and physical health services and is supported by their family in the UK?
7. Whether you have any knowledge or experience about the availability/accessibility of treatment and care for mental and physical health patients in the country of origin and whether this would be accessible and available to the client in light of the Client's characteristics, including family and social background. If not, the effect this would have on the client's mental and physical health?

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8. After assessing the Client's mental and physical health, the expert may make any other comments in their professional capacity.

**B. Dementia/Memory Issues from Bangladesh Example Questions:**

1. The medical condition of the Client's evidence from his GP has been enclosed. Please comment on the diagnosis of memory loss (Alzheimer's/Dementia).
2. What the impact the illness(s) will have on the Client's lifestyle and living conditions? (Other co-morbidities as per records).
3. What is the Prognosis of the illness, which may impact on the Client's health and welfare and safety?
4. Does the client required the aid of family and if family are not with the Client to assist/help and what the impacts would be if this is not available?
5. Will the appellant cope without the help of family members in terms of physical, practical, and financial support?
6. The appellant is from Bangladesh, if the Client is returned to Bangladesh, where there is no other family member, how would this impact the Client's life?

**C. Cardiac Case Example Questions:**

1. Can you please outline the overall mental health of the Client, detailing their complaints and symptoms?
2. What effect, if any, is the Client's precarious immigration status having on their physical and mental health?
3. What effect, if any, is the Client's heart condition(s) having on their mental health and their ability to manage stress?
4. What are the worries and stressors you have identified that could be having a negative effect on the Client's health?
5. In your opinion, what effect would an adverse decision on his application to remain in the UK hearing have on the Client?
6. Are there medical facilities available in Bangladesh for mental health care?

7. In your opinion how would the Client's health be affected if he lived in Bangladesh?

**D. Young Patient with Heart Attack from Bangladesh:**

1. Physical and Mental State: Upon knowing the Client's current physical and mental health condition, including diagnoses, cardiac stress, previous heart attack, coronary disease, severe depression, and all the current symptoms, what is the impact is the Client's physical and mental health problem having on their daily function?
2. Difficulties on Return to Bangladesh: What is the potential psychological impact and risks the Client would face if returned to Bangladesh, considering their current health condition and the treatment in Bangladesh is expensive and not easily obtainable. If the Client is deported to Bangladesh, especially without familial support, would affect would this have on the individual's health? (Consider aspects like the potential for increased stress, worsening of mental health conditions, or physical health deterioration).
3. Effect of Suicidal Thoughts Without Support: Our client has confirmed that they have suicidal thoughts because of the lack of social, medical, and financial support and it may exacerbate these feelings. What effect can suicidal thoughts have on the Client?
4. Considering the above circumstances for our client health and well-being, medication use, and family support in the UK, would this influence the client's ability to lead a stable, normal life?

**E. Homosexual Male Example Questions:**

1. What impact or effect will a forceful removal of the Client to the home country will bring on their mental state psychologically?
2. How does it and can affect one's mental health psychologically if the Client is forced to live life clandestinely?
3. Can a person like him (a Muslim and Gay who has gone through all this) can be reasonably expected to return and live in the country of origin peacefully?
4. Is his fear of persecution real in returning to the country of origin?

5. Will the Client be able to relocate, and can that help him living peacefully and with settled mind?
6. Will the Client be able to seek and obtain necessary help from state machinery?
7. What effect will it bring on the Client's relationship with a British citizen partner?

**F. Elderly Patient with Multiple Co-Morbidities Example Questions:**

1. What are the effects of age and ill-health on the Client, on their long-term care, and on their ability to undertake everyday personal and household tasks?
2. Is it reasonable of the Client relying on their daughter and family members for their care?
3. Whether client is able to live alone and provide care for themselves if removed to country of origin?
4. Whether the care required by client could be reasonably provided in country of origin without their family members?
5. The medical and psychological effects of removal could have on the Client if removed to country of origin and/or has to live on their own in country of origin?

**G. Political Asylum on Client From Bangladesh Example Questions:**

1. What is the current state of mental and physical health addressing the level of vulnerability? (Our Client, on their instruction, has confirmed that due to their detention at the Home Office and political problems back home, they are at risk of further deterioration of the physical and mental state).
2. What are the diagnosis and prognosis of our Client's mental and physical health problems? (He also instructs us he has suicidal tendencies. If the current turmoil back home continues, his condition will likely worsen as he feels stressed about the current circumstances).
3. If the Client's mental and physical health will be affected if the client is removed to Bangladesh without any familial support? (He also instructs us that he has

been in this country for more than 15 years; therefore, he lost all his connections back home. Consequently, it would be difficult for him to get support from there).

4. Would the Client be able to take care of themselves if they were sent to a place where they would not be able to access services and have support, i.e. no one to take care of them and advise or help them to take the medications/provide accommodation or financial support? (Moreover, in our client's current mental problem, proper treatment is scarce and has no one to help back home as they have lost all previous connections back home).
5. How will it affect them if there are any suicidal thoughts due to lack of social, medical and financial support; (As I have mentioned earlier, our client has suicidal tendencies; therefore, there is high risk in that area).
6. What is the prognosis for the client to live everyday life in the UK if the client takes medication regularly, engages with mental and physical health services and is supported by their family in the UK? (Apart from close relatives, he made a lot of friends in his close surroundings; therefore, if he continues with his GP service, then there is better hope for his mental and physical health).
7. Do you have knowledge or experience about the availability/accessibility of treatment and care for mental and physical health patients in Bangladesh and whether this would be accessible and available to the client in light of the Client's characteristics, including family and social background? If not, the effect this would have on the client's mental and physical health? (In that area, treatment in Bangladesh is scarce. Lack of treatment and lack of expert doctors back home, a lot of patient's mental health has deteriorated).

#### **H. Refugee from Myanmar (PTSD) Example Questions:**

1. Please provide a detailed assessment of the Client's current mental health condition, including any diagnoses, symptoms, and what impact is this having on the Client's his mental health on daily functioning?
2. What is the potential psychological impact and risks the Client would face if returned to Myanmar, considering his claimed Rohingya ethnicity and the persecution he fears?
3. What is the psychological impact of the Home Office's refusal to recognise the Client's claimed nationality and the stress and uncertainty this has caused?

4. Evaluate the potential mental health consequences if the Client were returned to Bangladesh, where they claim they does not belong, and the difficulties the Client would face without family, friends, or a home?
5. Assess whether the Client would be able to reintegrate into either Myanmar or Bangladesh based on their current mental state and the support systems available in those countries?
6. Whether from your assessment you think if any attempt to deport the Client is likely to cause a significant deterioration in their mental health and increase their risk of suicide?

DR RUHIN KARIM  
BSC MD LMSSA.LOND MRCGP CCFP AAFP  
PRIVATE GP & EXPERT WITNESS

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## LETTER OF INSTRUCTIONS ON YOUR COMPANY LETTERHEAD - Example 1

**TODAY'S DATE**

Dr Ruhin Karim  
Regency Medical  
1B Clive Road  
Portsmouth  
PO1 5JB  
[immigrationmedical@regencymedical.co.uk](mailto:immigrationmedical@regencymedical.co.uk)

**BY EMAIL ONLY TO:** [immigrationmedical@regencymedical.co.uk](mailto:immigrationmedical@regencymedical.co.uk)

Dear Dr Ruhin Karim

Re:

Client Name: Mr Ruhin Karim  
Client DOB: 01/01/2000  
Address: 1 Buckingham Palace Road, London, SW1A 1AA  
Mobile: 07777000000  
Nationality: Bangladeshi  
Our Case Reference: XX/XXX/XXXXX

We are writing to request an expert medical report for our client, Mr Ruhin Karim, in support of his ongoing immigration case. Below, we outline his brief immigration history, mental health condition, and the specific areas we request you to address in your report. We have provided the information below which we received from Mr Karim as well as the file of papers we hold for him.

### **Immigration History**

Mr Karim claims to be a Rohingya Muslim from Myanmar. He fled Myanmar in 1989 following a brutal attack on his village by Buddhist extremists and Burmese authorities, which resulted in the burning of his family home. He subsequently lived in Bangladesh for 12 years before arriving in the UK in 2011 using a false Bangladeshi passport. His asylum claim was refused, and the First-tier Tribunal determined that he is an economic migrant from Bangladesh, not a Rohingya from Myanmar.

### **Mental Health Condition**

Mr Karim has been diagnosed with severe mental health issues, including Complex Post-Traumatic Stress Disorder (C-PTSD), severe depression, and severe anxiety. His symptoms include intrusive memories, nightmares, hypervigilance, severe low mood, sleep disturbances, low appetite, low energy levels, difficulty concentrating, excessive worrying, restlessness, irritability, and physical symptoms such as rapid heartbeat and shortness of breath. He also suffers from diabetes, lower back pain (from slipped disc), hypercholesterolaemia, and iron deficiency anaemia.

### **Previous Asylum Refusal and Judge's Decision**

Mr Karim's asylum claim was refused on the grounds that his evidence lacked credibility. The Immigration Judge found that he is not of Rohingya ethnicity and is more likely an economic migrant from Bangladesh. The appeal was dismissed on asylum, humanitarian protection, and human rights grounds.

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### Areas to Address in the Report:

1. **Physical and Mental State:** What is Mr Karim's current physical and mental health condition, including any diagnoses, symptoms, and the impact of his physical and mental health on his daily functioning?
2. **Difficulties on Return to Myanmar:** What is the potential psychological impact and risks Mr Karim would face if returned to Myanmar, considering his claimed Rohingya ethnicity and the persecution he fears?
3. **Impact of Disputed Nationality:** What is the psychological impact of the Home Office's refusal to recognize Mr Karim's claimed nationality and the stress and uncertainty this has caused?
4. **Risks if Returned to Bangladesh:** What are the potential mental health consequences if Mr Karim were returned to Bangladesh, where he claims he does not belong, and the difficulties he would face without family, friends, or a home?
5. **Reintegration Challenges:** Whether Mr Karim would be able to reintegrate into either Myanmar or Bangladesh based on his current mental state and the support systems available in those countries?
6. Whether from your assessment you think if any attempt to deport him is likely to cause a significant deterioration in his mental health and increase his risk of suicide?

Mr Karim's mental health has significantly deteriorated due to the ongoing stress of his unresolved immigration status and the fear of deportation. We have attached the relevant medical reports and finding of the immigration judge for your information.

We appreciate your prompt attention to this matter and look forward to hearing from you at your earliest.

Yours sincerely,

Solicitor name

Solicitor Firm

Your direct contact number

Your direct email

**TODAY'S DATE**

**\*\*\*\*\*PLEASE EMAIL ALL LETTER OF INSTRUCTIONS AND DOCUMENTS TO:**  
[immigrationmedicals@regencymedical.co.uk](mailto:immigrationmedicals@regencymedical.co.uk)

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**LETTER OF INSTRUCTIONS ON YOUR COMPANY LETTERHEAD – Example 2**

**TODAY'S DATE**

Dr Ruhin Karim  
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**BY EMAIL ONLY:** [immigrationmedical@regencymedical.co.uk](mailto:immigrationmedical@regencymedical.co.uk)

Dear Dr Ruhin Karim

**RE:**

**Client Name:** Mrs Ruhina Karim  
**Client Address:** 1 Buckingham Palace Road, London, SW1A 1AA  
**Client DOB:** 01/01/2000  
**Client Nationality:** Indian  
**Client Mobile:** 07777777777  
**Client Email:** [immigrationmedical@regencymedical.co.uk](mailto:immigrationmedical@regencymedical.co.uk)  
**Solicitor Case Reference:** xxx/xxxx/xxxxxxx

We represent the above-named client in her application for Leave to Remain in the United Kingdom.  
Mrs Karim's application was made on 26 October 2023 and was refused by the Home Office on 12 April 2024.

Mrs Karim entered the UK on 23 May 2017 on a six-month visitor visa, which expired on 18 October 2017. Since then, she has remained in the UK, where she has established a private and family life with her husband and their child, who was born in the UK on 01 January 2021. Due to compelling and compassionate circumstances, Mrs Karim submitted an application for ILR outside of the Immigration Rules.

Our client and her partner share parental responsibility over their son, and they are all living together at 1 Buckingham Palace Road, London, SW1A 1AA as a family.

Our client and her Family seek to regularise their stay in the UK to remain in the UK, because they have asserted that they could not return to India as there would be very significant obstacles for them to integrate into India and given that they have established a family and private life in the UK.

**We would respectfully request that you refer to the cover letter to the application and the spouse's supporting letter attached with this letter for the background to the claim.**

Our client has sought to rely, inter alia, that there will be a breach of her right to a family and private life in the UK if she is removed to India.

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Our client advises that she has been suffering from mental health issues including Partial Memory loss, sleeplessness, stress, anxiety, forgetfulness and depression. Our client has advised that she has been suffering mental and emotional problems due to her past and present situation. She has a low mood, is depressed and traumatised.

She feels she cannot return to India in the current situation as she fears abuse, ridicule, discrimination as mental health illness is not properly understood or accepted by society in India, and she would not get the right or adequate treatment there. We submit that it would be unjustifiably harsh to expect her to now return to India given the state of her mental health, the lack of available support there (no employment, accommodation, family support or access to health services), the length of her residence in the UK, her subsisting relationship with her partner and the best interests of her UK born child in the UK.

In light of the above background, we are requesting an independent medical expert report addressing her mental and psychiatric health issues canvassing the issues as set out below.

1. What is/are the diagnosis and prognosis of our client's physical and mental health problems?
2. What is her current state of mental health addressing the level of vulnerability?
3. If her mental health / wellbeing will be affected if she is removed to India without any spousal / familial support?
4. Would she be able to take care of herself, if she is sent to a place where she would not be able to access services and have support, i.e. no one to take care of her and advising or helping her to take the medications/provide accommodation or financial support?
5. How it will affect her if there are any suicidal thoughts due to lack of social, medical and financial support?
6. What is the prognosis for her to live a normal life in the UK if she takes her medication regularly, engages with mental health services and is supported by her spouse in the UK?
7. Whether you have any knowledge or experience about the availability/accessibility of accessible treatment and care for mental health patients in India and whether this would be and available to the client in light of her characteristics, social background. If not, the effect this would have on the client's mental health?
8. After assessing her mental health, the expert may make any other comments in his/her professional capacity.

**Grounds:**

**Medical Condition:**

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**Private and Family Life:**  
**Financial Hardship:**  
**Human Rights Considerations:**

**The Essential Reading is as follows:**

**All Family Passport and travel history with my son birth certificate**  
**SET(O) visa application document and refusal letter**  
**All UK Medical Consultation Notes**  
**All India Medical Consultation Notes**  
**Personal witness statement of the Client**  
**All other NHS Documents**

We kindly request that the report provided complies with the Practice Directions of the Immigration and Asylum Chamber. A link to this PD is provided below for your reference (Part 4, 10.0).

Should you require any further information or have any queries in this matter please do not hesitate to contact Mr Solicitor Name at our offices on 07777777777 or alternatively email at email@yoursolicitoremailaddress.com

We look forward to hearing from you at your earliest convenience.

Yours faithfully

Solicitor Name  
Solicitor Firm  
Your direct contact number  
Your direct email address  
**TODAY'S DATE**

**\*\*\*\*\*PLEASE EMAIL ALL LETTER OF INSTRUCTIONS AND DOCUMENTS TO:**  
**[immigrationmedicals@regencymedical.co.uk](mailto:immigrationmedicals@regencymedical.co.uk)**

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